

गुठी संस्थान
विविध सेवा, अभिलेख/पुरातत्व समूह, अधिकृत तृतीय श्रेणी, सहायक प्रशासक (अभिलेख/पुरातत्व अधिकृत) पदको खुला
तथा आन्तरिक प्रतियोगितात्मक परीक्षाको पाठ्यक्रम

पाठ्यक्रमको रूपरेखा :- यस पाठ्यक्रमको आधारमा निम्नानुसारका चरणमा परीक्षा लिइने छ :

प्रथम चरण :- लिखित परीक्षा (Written Examination)

पूर्णाङ्क :- २००

द्वितीय चरण :- अन्तर्वार्ता (Interview)

पूर्णाङ्क :- ३०

परीक्षा योजना (Examination Scheme)

प्रथम चरण : लिखित परीक्षा (Written Examination)

पूर्णाङ्क :- २००

पत्र	विषय	खण्ड	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली		प्रश्नसंख्या × अङ्क	समय
प्रथम	General Subject	Part I: General Awareness & General Reasoning Test	१००	४०	वस्तुगत (Objective)	बहुवैकल्पिक प्रश्न (MCQs)	५० प्रश्न × १ अङ्क	१ घण्टा ३० मिनेट
		Part II: General Technical Subject					५० प्रश्न × १ अङ्क	
द्वितीय	Technical Subject		१००	४०	विषयगत (Subjective)	छोटो उत्तर लामो उत्तर	४ प्रश्न × ५ अङ्क ८ प्रश्न × १० अङ्क	३ घण्टा

द्वितीय चरण : अन्तर्वार्ता (Interview)

पूर्णाङ्क :- ३०

पत्र / विषय	पूर्णाङ्क	उत्तीर्णाङ्क	परीक्षा प्रणाली	समय
अन्तर्वार्ता (Interview)	३०		बोर्ड अन्तर्वार्ता (Board Interview)	-

द्रष्टव्य :

- लिखित परीक्षाको माध्यम भाषा नेपाली वा अंग्रेजी अथवा नेपाली र अंग्रेजी दुवै हुनेछ ।
- प्रथमपत्र र द्वितीयपत्रको लिखित परीक्षा छुट्टाछुट्टै हुनेछ ।
- वस्तुगत बहुवैकल्पिक (Multiple Choice) प्रश्नको गलत उत्तर दिएमा प्रत्येक गलत उत्तर बापत २० प्रतिशत अङ्क कट्टा गरिनेछ । तर उत्तर नदिएमा त्यस बापत अङ्क दिइने छैन र अङ्क कट्टा पनि गरिने छैन ।
- वस्तुगत बहुवैकल्पिक परीक्षामा परीक्षार्थीले उत्तर लेख्दा अंग्रेजी ठूलो अक्षरहरू (Capital letters): A, B, C, D मा लेख्नुपर्नेछ । सानो अक्षरहरू (Small letters): a, b, c, d लेखेका वा अन्य कुनै सङ्केत गरेका भए सबै उत्तरपुस्तिका रद्द हुनेछ ।
- बहुवैकल्पिक प्रश्न हुने परीक्षामा कुनै प्रकारको क्याल्कुलेटर (Calculator) प्रयोग गर्न पाइने छैन ।
- विषयगत प्रश्नको हकमा तोकिएको अंकको एउटा लामो प्रश्न वा एउटै प्रश्नका दुई वा दुई भन्दा बढी भाग (Two or more parts of a single question) वा एउटा प्रश्न अन्तर्गत दुई वा बढी टिप्पणीहरू (Short notes) सोध्न सकिने छ ।
- द्वितीय पत्रमा (विषयगत प्रश्न हुनेका हकमा) प्रत्येक खण्डका लागि छुट्टाछुट्टै उत्तरपुस्तिकाहरू हुनेछन् । परीक्षार्थीले प्रत्येक खण्डका प्रश्नको उत्तर सोहीखण्डको उत्तरपुस्तिकामा लेख्नुपर्नेछ ।
- यस पाठ्यक्रम योजना अन्तर्गतका पत्र/विषयका विषयवस्तुमा जेसुकै लेखिएको भए तापनि पाठ्यक्रममा परेका कानून, ऐन, नियम तथा नीतिहरू परीक्षाको मिति भन्दा ३ महिना अगाडि (संशोधन भएका वा संशोधन भई हटाईएका वा थप गरी संशोधन भई) कायम रहेकालाई यस पाठ्यक्रममा परेको सम्झनु पर्दछ ।
- प्रथमचरणको परीक्षाबाट छनौट भएका उम्मेदवारहरूलाई मात्र द्वितीयचरणको परीक्षामा सम्मिलित गराइनेछ ।
- पाठ्यक्रम स्वीकृत मिति : - २०८२/०३/२५

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प्रथम पत्र (Paper I)

General Subject

Part (I) : - General Awareness & General Reasoning Test (50 Marks)

1. General Awareness and Contemporary Issues (25 Question ×1 Mark = 25 Marks)

- 1.1 Physical, socio-cultural and economic geography and demography of Nepal
- 1.2 Major natural resources of Nepal
- 1.3 Geographical diversity, climatic conditions, and livelihood & lifestyle of people
- 1.4 Notable events and personalities, social, cultural and economic conditions in modern history of Nepal
- 1.5 Current periodical plan of Nepal
- 1.6 Information on sustainable development, environment, pollution, climate change, biodiversity, science and technology
- 1.7 Nepal's international affairs and general information on the UNO, SAARC & BIMSTEC
- 1.8 The Constitution of Nepal (From Part 1 to 5 and Schedules)
- 1.9 Governance system and Government (Federal, Provincial and Local)
- 1.10 Provisions of civil service act and regulation relating to constitution of civil service, organizational structure, posts of service, fulfillment of vacancy and code of conduct
- 1.11 Functional scope of public services
- 1.12 Public Service Charter
- 1.13 Concept, objective and importance of public policy
- 1.14 Fundamentals of management: planning, organizing, directing, controlling, coordinating, decision making, motivation and leadership
- 1.15 Government planning, budgeting and accounting system
- 1.16 Major events and current affairs of national and international importance

2. General Reasoning Test (25 Question ×1 Mark = 25 Marks)

- 2.1 Logical Reasoning (9×1 Mark = 9 Marks)
Verbal Ability, Alphanumeric Series, Reasoning Analogies, Classification, Coding-Decoding, Order & Ranking, Distance & Directions, Analytical and Logical Reasoning, Assertion and Reason, Statement and Conclusion, Input Output, Venn- diagram
- 2.2 Numerical Reasoning (8×1 Mark = 8 Marks)
Arithmetic Series, Analogy, Classification, Arithmetical Reasoning, Fraction. Percentage, Ratio, Average, Profit & Loss, Time & Work, Date & Calendar, Data Sufficiency, Data Interpretation & Data Verification
- 2.3 Spatial Reasoning (8×1 Mark = 8 Marks)
Figure Series, Figure Analogy, Figure Classification, Figure Matrix, Pattern Completion, Embedded Images, Image Formation & Analysis, Mirror and Water Images, Cubes and Dices, Paper Folding & Cutting

Part (II): - General Technical Subject (50 Marks)

1. History of Nepal

(7 Question ×1 Mark = 7 Marks)

- 1.1 Etymology of the word Nepal and Physical diversity of Nepal.
- 1.2 Legendary accounts of the Abhiras, Gopals and Kirantas in Kathmandu Valley and the Videhas of Janakpur
- 1.3 An account of the Shakyas of Kapilavastu in the sixth century B.C. and King Ashoka's activities in Kapilavastu and Lumbini in the third century B.C.
- 1.4 Political, cultural and economic history of the Lichchhavi period (fifth century to the eighth century A.D.)
- 1.5 A historical survey of Kathmandu valley after the ninth century to the fourteenth century A.D; emergence of the Nepal era in the ninth century and the foundation of the Tirhut state in Simraongadh
- 1.6 Political, cultural and economic history of the Malla period (fourteenth century to the eighteenth century A.D.)
- 1.7 History of the Mallas of the Karnali region; their contribution to the culture
- 1.8 The baise and Chaubise states of western Nepal; rise of the Gorkha State
- 1.9 The unification of Nepal: emergence of modern Nepal
- 1.10 The Anglo-Nepal conflict, the Sugauli Treaty and its impact

2. Nepali Culture

(3 Question ×1 Mark = 3 Marks)

- 2.1 Concept and meaning of culture, the culture of the multi-ethnic people of Nepal
- 2.2 Features of the Hindu and Buddhist culture
- 2.3 Features of the culture of ethnic communities of Nepal
- 2.4 Unity in diversity in the Nepali culture

3. Archaeology

(7 Question ×1 Mark = 7 Marks)

- 3.1 Meaning of Archaeology; its relations to geology, history and anthropology
- 3.2 Prehistory: meaning; method of study
- 3.3 Evolution of man: concept of biological evolution and the geological calendar of the Earth
- 3.4 Features of the Palaeolithic cultures of Europe and Asia
- 3.5 Mesolithic cultures of Indian sub-continent
- 3.6 Neolithic cultures of central and West Asia and Indian sub-continent
- 3.7 Development of Archaeological activities in Nepal

4. History of Civilization

(3 Question ×1 Mark = 3 Marks)

- 4.1 A general understanding on the features of the following civilizations: Chinese, Mesopotamian, Egyptian Civilizations, Indus Valley, Vedic

5. Conservation and Preservation

(5 Question ×1 Mark = 5 Marks)

- 5.1 Meaning of the concept, significance of conservation of archaeological objects, antiquity, monuments, epigraphy and documents; causes of decay and deterioration
- 5.2 A study of the Laws and Convention on preservation:
 - 5.2.1 Ancient Monuments Preservation Act, 2013

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5.2.2 Venice Charter, 1964

5.2.3 The UNESCO Convention on the protection of the Cultural and Natural Heritage, 1972

5.2.4 Archives Preservation Act, 2046

6. Archives and Museums of Nepal (5 Question ×1 Mark = 5 Marks)

6.1 Meaning and significance of archives and museums

6.2 Collection, classification, documentation and exhibition of antiquities and documents

6.3 Characteristics and types of Archives, Museums and libraries

6.4 Museum administration

7. Religious Beliefs (5 Question ×1 Mark = 5 Marks)

7.1 A brief history of the Hindu religion: Hinduism; Hinduism in the Lichchhavi Period

7.2 Development of sectarian beliefs of Hinduism Shaivism, Vaishnavism and Saktism in Nepal

7.3 Mastaism in Nepal

7.4 An introduction to the teachings of Buddha; Theravada or Hinayana, Mahayana and Vajrayana in Nepal

7.5 Religious beliefs of the ethnic communities of Nepal

8. Epigraphy and Numismatics (5 Question ×1 Mark = 5 Marks)

8.1 Meaning of Paleography and Epigraphy: description, interpretation and classification of inscriptions

8.2 A brief history of the development of epigraphic study in Nepal

8.3 Significance of epigraphy for the study of history and culture of Nepal

8.4 Beginning and development of coinage in the Indian Sub-Continent

8.5 An introduction to the Punch-marked coins, coins of Indo-Greek, Kushana and Gupta rulers of India

8.6 An Introduction to the Lichchhavi, Malla and Shah coins of Nepal

9. Art and Architecture of Nepal (7 Question ×1 Mark = 7 Marks)

9.1 A brief history of the beginning and development of stone sculpture in the Indian Sub-Continent

9.2 A history of development of sculptural art and painting in Kathmandu Valley

9.3 A survey of the temple architecture in Kathmandu Valley

9.4 A history of development of Viharas and Stupas/Chaityas in Nepal

9.5 An introduction to the secular architecture in Kathmandu Valley

10. Tourism in Nepal (3 Question ×1 Mark = 3 Marks)

10.1 Meaning and significance of Tourism

10.2 A history of development of Tourism

10.3 An introduction to different types of Tourism

10.4 Nepal as a tourist destination

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द्वितीय पत्र (Paper II)
Technical Subject

Section A- 60 Marks

1. Field Archaeology

- 1.1 History of Development of Archaeology
- 1.2 Exploration: concept, objectives and methods
- 1.3 Excavation: concept, methods of lay out and objectives
- 1.4 Application of surveying, drawing recording and photography in the field archaeology
- 1.5 Concept and significance of Stratigraphy
- 1.6 Dating system in Archaeology: relative and absolute dating methods
- 1.7 Writing and publishing of excavation report
- 1.8 Conservation and preservation of artifacts, remains and sites

2. Archaeology in Nepal

- 2.1 A history of Archaeological activities in Nepal
- 2.2 A study of excavated sites and remains of Kapilavastu, Lumbini and Ramagrama.
- 2.3 A study of excavated sites and remains of Dhumbarahi and Handigaun in Kathmandu and Khinga, Garabdzong and Caves of Mustang
- 2.4 Conservation of archaeological remains, monuments and sites in Nepal

3. Art and Architecture of Nepal

- 3.1 Features of early and Lichchhavi stone sculpture; question of its origin and foreign influence
- 3.2 Features of the stone and metal sculpture of the Malla period; question of the Pala influence
- 3.3 A survey of the iconographic features in the popular Hindu and Buddhist divinities in Nepal
- 3.4 A study of the history of paintings: manuscript painting, wall painting, Pata and Paubha paintings of Nepal
- 3.5 Features of wood carving and terracotta art of Nepal
- 3.6 Features of the multi-roof temples, Shikhar temples and domed temples; the question of their origin
- 3.7 Features of the building art of Vihara: Baha, Bahi, and Stupas/Chaityas of Kathmandu Valley; Monasteries and Chorten of Northern Nepal
- 3.8 Secular architecture: features of the Malla palaces, Patis, Sattals, Dharmashalas, Dhungedharas and traditional Newar dwelling houses in Kathmandu Valley
- 3.9 A study of World Cultural Heritage and sites of Nepal

4. Epigraphy, Paleography and Numismatics of Nepal

- 4.1 Beginning and development of engraving inscriptions in India and Nepal
- 4.2 Language and style of expression; beginning and ending formulas in Nepali inscriptions
- 4.3 Classification of epigraphy of Nepal: the Prashasti, royal charter, donatives and commemorative
- 4.4 Paleography: beginning of and development of writing, the Brahmi, in the Indian Sub-Continent
- 4.5 Derivation of the Lichchhavi script, its features and decipherment
- 4.6 Derivation of different styles of Newari scripts, their features and decipherment
- 4.7 Development of Coinage in Nepal: Features of the coins of the Lichchhavi, Malla and early Shah rulers

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5. Archives in Nepal

- 5.1 Acquisition of archival documents; their types and classification: current, semi current, non-current and declassification of confidential records
- 5.2 Life cycle of a file; nature of modern records; documentation practice; filing and registry system
- 5.3 Causes of deterioration of archival documents
- 5.4 Preservation and exhibition of records
- 5.5 National Archives of Nepal, its holding and publication
- 5.6 History of development of archival activities in Nepal

6. Monument Conservation in Nepal

- 6.1 Historical development of the conservation of monument in Nepal; institutions responsible for heritage conservation
- 6.2 Preparation for conservation: inspection, estimate, drawing, taking note and photography.
- 6.3 Documentation of monuments.
- 6.4 Planning and concept of urban conservation.
- 6.5 Process of execution of architectural conservation project.
- 6.6 Chemical conservation of art objects and antiquities.
- 6.7 The concept of Protected Monument Zone.

Section B- 40 Marks

7. गुठी व्यवस्था, गुठी सम्बन्धी कानून

- 7.1 गुठीको परिचय र प्रकार तथा नेपालको गुठी व्यवस्थाको विकासक्रम
- 7.2 गुठी संस्थानको स्थापनाको उद्देश्य, कार्यहरू, संगठनात्मक व्यवस्था, वर्तमान अवस्था, चुनौती र अवसरहरू
- 7.3 धार्मिक एवं सांस्कृतिक सम्पदाको संरक्षण, विकास तथा व्यवस्थापन
- 7.4 मठमन्दिर, देवालय, शिवालय, स्तुप, चैत्य, विहार आदिको महत्व र त्यसको संरक्षण
- 7.5 प्राचीन मूर्ति, गर-गहना र धार्मिक, सांस्कृतिक सम्पत्ति संरक्षण तथा व्यवस्थापन
- 7.6 धार्मिक पर्व, पूजा, जात्रा संरक्षण एवं सम्बर्द्धन र गुठी रकमी व्यवस्थापन
- 7.7 नेपाली समाजको बनोट, नेपालमा धार्मिक सहिष्णुता र नेपालमा प्रचलित धर्म, रहनसहन, संस्कृति, जातजाति, भाषा, साहित्य र कला
- 7.8 नेपालका विविध जात/जाति/वर्ग/समुदायहरूको सामाजिक, आर्थिक, सांस्कृतिक र धार्मिक अवस्था र रहनसहन
- 7.9 नेपालमा रहेका सरकारी र सामुदायिक गुठीहरूको वर्तमान अवस्था तथा नेपाली सभ्यता, मौलिक परम्परा र संस्कृतिको संरक्षण र प्रवर्धनमा गुठी संस्थानले गरेका र गर्नुपर्ने कार्यहरू
- 7.10 नेपालमा गुठी जग्गा प्रशासन, संरक्षण र परिचालन, गुठी संचालनका लागि आय श्रोत र व्ययका क्षेत्र
- 7.11 गुठीको सम्पत्ति संरक्षण, गुठी व्यवस्थापनका समस्या र समस्या समाधानका उपायहरू
- 7.12 गुठियार, मोही र मोहियानी हक सम्बन्धी जानकारी
- 7.13 गुठी व्यवस्थापनमा जनसहभागिता र समुदायको परिचालन
- 7.14 गुठी संस्थान ऐन, २०३३
- 7.15 गुठी संस्थान (कार्य व्यवस्था) विनियम, २०४९
- 7.16 गुठी संस्थान कर्मचारी सेवा, शर्त तथा सुविधा सम्बन्धी विनियम, २०८१
- 7.17 गुठी संस्थान आर्थिक प्रशासन विनियमावली, २०६१

8. Existing Legal Tools for Heritage Preservation and Protection in Nepal

- 8.1 सार्वजनिक खरिद ऐन, २०६३ र सार्वजनिक खरिद नियमावली, २०६४
- 8.2 वातावरण संरक्षण ऐन, २०७६ र वातावरण संरक्षण नियमावली, २०७७
- 8.3 प्राचीन स्मारक संरक्षण ऐन, २०१३ र प्राचीन स्मारक संरक्षण नियमावली, २०४६
- 8.4 अभिलेख संरक्षण ऐन, २०४६ र अभिलेख संरक्षण नियमावली, २०६३

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- 8.5 स्थानीय सरकार सञ्चालन ऐन, २०७४
- 8.6 शहरी योजना, वस्ती विकास तथा भवन निर्माण सम्बन्धी आधारभूत मापदण्ड, २०७२
- 8.7 प्राचीन स्मारक संरक्षण सम्बन्धी कार्यविधि २०६४
- 8.8 सुशासन (व्यवस्थापन तथा सञ्चालन) ऐन, २०६४ र सुशासन (व्यवस्थापन तथा सञ्चालन) नियमावली, २०६५